Searching by Gen Eds (Content Areas – CA 1, CA 2, CA 3, CA 4 Etc.)

1. Go to student admin – go to search bar

2. Type in “Class Search” and hit Enter

3. Select the second choice “Class Search – Use Search criteria to find class”

4. You should see something like this:
5. To pull courses based on gen eds on certain campuses, you will need to make the appropriate selections and insert which gen ed you are searching for in the “course keyword section”.

Be sure to select the correct semester!

Be sure to select the correct campus!

Clear the Subject area

Ca 1, 2, 3 lab and nonlab, 4 intl coding

Codes for Gen Ed Searching:

<table>
<thead>
<tr>
<th>Content Area 1 (does not differentiate between A-E)</th>
<th>CA 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Content Area 2</td>
<td>CA 2</td>
</tr>
<tr>
<td>Content Area 3 Labs only</td>
<td>CA 3-LAB</td>
</tr>
<tr>
<td>Content Area 3 nonlab (will include both nonlabs and labs)</td>
<td>CA 3</td>
</tr>
<tr>
<td>Content Area 4 USA (will include USA and international)</td>
<td>CA 4</td>
</tr>
<tr>
<td>Content Area 4 International only</td>
<td>CA 4-INT</td>
</tr>
</tbody>
</table>
6. You will then have your search results pop up:

This example shows you the CA 1’s that are still open in Stamford

You can use the Class number in Class Search and Enroll to pull up this specific section that you’re looking to add to your schedule

7. You can use the Class number (as seen circled in red) to be able to search for the course in “Class Search and Enroll” in “Manage Classes” and be able to pull up the specific course section you are intending to register for.
Can also do this for W and E courses for any campus and subject area (regardless of how many courses appear – note that those with more than 600 options TAKE A LONG TIME TO LOAD, BUT WILL LOAD!).

This example shows how to search for a CA 1 gen ed that is also a W course Monday and/or Wednesday in Stamford for Fall 2024

Be sure to select the correct semester!

Be sure to select the correct campus!

Select your preferred days and remember to change drop down to “include any of these days”

Insert the W or E (If you want a W or E course)

Remember to change “is exactly” to “contains”

You can choose to narrow your search by using the gen ed coding as well

With the more constraints you put on the search, the more specific results will pop up! For as many options as possible, it is recommended to not put all of these constraints on at the same time!

You can use the Class number in Class Search and Enroll to pull up this specific section that you’re looking to add to your schedule

This example shows how to search for a CA 1 gen ed that is also a W course Monday and/or Wednesday in Stamford for Fall 2024